

PCSL/SEC/2016-17

January 20, 2017

1. The National Stock Exchange of India Ltd.,
Exchange Plaza, 5th Floor, Plot No. C/1, G Block, Bandra Kurla Complex
Bandra (E), Mumbai – 400 051
2. The Bombay Stock Exchange Ltd.,
1st Floor, New Trade Ring, Rotunda Building, PJ Towers
Dalal Street, Fort, Mumbai – 400 001.

Dear Sirs,

Sub: Certificate of Compliance under Regulation 13 (3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

Ref: our letter dated 5th January 2017

We invite your kind attention to the letter under reference above cited (Enclosed and struck out for identification) and since there was a typographical error in the said attachment we are enclosing herewith the revised certificate from our Registrar and Share Transfer Agent counter signed by us with regard to the compliance under Regulation 13(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 for the period ended 31st December 2016.

We request you to take the same on record and ensure compliance.

Thanking you

Yours sincerely

For Polaris Consulting & Services Limited


Christina Pauline Beulah
Company Secretary

Encl: As above



Polaris Consulting & Services Limited

Registered Office & Corporate Headquarters: No.34, IT Highway, Navallur, Chennai - 600 130, Tamilnadu India.
Ph: +91-44-3987 3000 | Fax: +91-44-2743 5128

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IGR/MRVS/POL/2017
Dt: 05.01.2017.

The Company Secretary,
Polaris Consulting & Services Ltd
No 34 IT High Way
Navallur
Chennai – 603103.

Dear Sir,

Subject: Investor Grievance Report for the period 01.10.2016 to 31.12.2016

We are furnishing below the status of Investor complaints during the period of 01.10.2016 to 31.12.2016 in terms of regulation u/s 13(3) of SEBI (Listing Obligation and Disclosure Requirement Regulation, 2015).

Complaints Opening as on 01.10.2016	Complaints received during the period	Total	Complaints resolved during the period	Complaints pending as on 31.12.2016
NIL	5	5	5	NIL

A list of statement subject wise pertaining to these complaints is enclosed.


Further, we confirm that there is no complaint pending more than 30 days.

Thanking you,

Yours faithfully,
For **KARVY COMPUTERSHARE PRIVATE LIMITED**

RAMESH G DESAI
Manager

For **POLARIS CONSULTING & SERVICES LIMITED**


Company Secretary



Karvy Computershare Private Limited

Corporate office: "Karvy Selenium Tower B", Plot No. 31 & 32, Financial District, Nanakramguda, Gachibowli, Hyderabad- 500 032, Telangana, INDIA. T: +91-40-67162222, 33211000, F: +91-40-23420814, e-mail: support@karvy.com

Registered Office: Karvy House, 46, Avenue 4, Street No.1, Banjara Hills, Hyderabad - 500 034.
T: +91-40-2331-2454/2332-0751/752/251 | F: +91-40-2331-1968 | www.karvy.com | www.karvycomputershare.com | CIN: U72400TG2003PTC041636

Australia | Bahrain | Canada | Channel Islands | Germany | Hong Kong | Ireland | New Zealand | Philippines | South Africa | United Kingdom | USA

POLARIS CONSULTING & SERVICES LTD

DURING THE PERIOD 01/10/2016 TO 31/12/2016

	Subject	RECEIVED	REPLIED/ RESOLVED
	<u>A. REQUESTS</u>		
1	CHANGE/CORRECTION OF ADDRESS	0	0
2	RECEIPT OF DIVIDEND WARRANTS/REFUND ORDER FOR REVALIDATION	12	12
3	SPECIMEN SIGN CHANGE / NOT MENTIONED IN APPLICATION	5	5
4	CHANGE/CORRECTION OF BANK MANDATE	0	0
5	CHANGE/CORRECTION OF BANK MANDATE/NAME/DAMAGE ON DW	0	0
6	RECEIPT OF IB FOR ISSUE OF DUPLICATE DW	9	9
7	RECEIPT OF IB FOR ISSUE OF DUPLICATE DW	0	0
8	RECEIPT OF DD(S) /AGAINST DW FROM COMPANY/BANK	0	0
9	REQUEST FOR ECS FACILITY (ELECTRONIC CLEARANCE SERVICES)	7	7
10	LETTERS FROM CLIENTS REGARDING BILLS/PAYMENTS	0	0
11	POSTAL RETURN DOCUMENTS	0	0
12	LETTER FROM SEBI/STOCK EXCHANGE/CBI/ACKNOWLEDGE MENT	0	0
13	REGISTRATION OF POWER OF ATTORNEY	0	0
14	LOSS OF SECURITIES AND REQUEST FOR ISSUE OF DUPLICATE	3	3
15	RECEIPT OF IB AND AFFIDAVIT FOR ISSUE OF DUP SECURITIES	4	4
16	REQUEST FOR CONSOLIDATION/SPLIT OF SECURITIES	6	6
17	DELETION OF JOINT NAME DUE TO DEATH	1	1
18	REQUEST FOR TRANSFER OF SECURITIES	3	3
19	REQUEST FOR TRANSMISSION OF SECURITIES	1	1
20	REQUEST FOR DEMAT NSDL & CDSL /REMAT	9	9
21	DD RECEIVED FROM BANKS AGAINST ECS REJECTIONS		
22	CHANGE / CORRECTION OF NAME ON SECURITIES	2	2
23	CLARIFICATION REGARDING SHARES	2	2
24	REQUEST FOR EXCHANGE OF CERTIFICATES	1	1
25	QUERY REGARDING UNDELIVERED DOCUMENTS	0	0
26	OTHERS(ACKNOWLEDGEMENT/NSDL OPERATION/ELECTRONIC DP REQ/ PAN NO, REQ FOR COMMUNIC , EMAILS/Lodgement of conversion form	10	10
	TOTAL (A)	75	75
	<u>B. COMPLAINTS</u>		
1	NON-RECEIPT OF ANNUAL REPORT	1	1
2	NON-RECEIPT OF DIVIDEND WARRANT	3	3
3	NON-RECEIPT OF SECURITIES	0	0
4	NON RECEIPT OF DUP/TRANSMISSION/DELITION OF SCS	0	0
5	NON-RECEIPT OF REFUND ORDER	0	0
6	SEBI/BSE/NSE Complaints	1	1
	TOTAL(B)	5	5
	TOTAL (A) + (B)	80	80

Note: Further we confirm that there is no complaint to resolve/attend pending more than 30 days



PCSL/SEC/2016-17

January 5, 2017

1. The National Stock Exchange of India Ltd.,
Exchange Plaza, 5th Floor, Plot No. C/1, G Block, Bandra Kurla Complex
Bandra (E), Mumbai – 400 051
2. The Bombay Stock Exchange Ltd.,
1st Floor, New Trade Ring, Rotunda Building, PJ Towers
Dalal Street, Fort, Mumbai – 400 001.

Dear Sirs,

Sub: Certificate of Compliance under Regulation 7 (3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

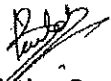
We are enclosing herewith a certificate from our Registrar and Share Transfer Agent counter signed by us with regard to the compliance under Regulation 7(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 for the period ended 31st December 2016.

We request you to take the same on record and ensure compliance.

Thanking you

Yours sincerely

For Polaris Consulting & Services Limited


Christina Pauline Beulah
Company Secretary
Encl: As above



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IGR/MRVS/POL/2017
Dt: 05.01.2017.

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Polaris Consulting & Services Ltd
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Navalur
Chennai – 603103.

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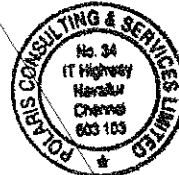
Thanking you,

Yours faithfully,
For **KARVY COMPUTERSHARE PRIVATE LIMITED**

RAMESH G DESAI
Manager

For **POLARIS CONSULTING & SERVICES LIMITED**

[Signature]
Company Secretary



Karvy Computershare Private Limited

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