

PCSL/SEC/2015-16

January 12, 2016

1 The National Stock Exchange of India Ltd.,

. Exchange Plaza, 5th Floor, Plot No. C/1, G Block, Bandra Kurla Complex,
Bandra (E), Mumbai – 400 051.

2 The Bombay Stock Exchange Ltd.

. 1st Floor, New Trade Ring, Rotunda Building, PJ Towers,
Dalal Street, Fort, Mumbai – 400 001.

Dear Sirs,

Sub: Certificate from Registrar and Share Transfer Agent – Statement of Grievance Redressal Mechanism

Ref: Scrip Code: 532254

We are enclosing herewith the Statement of Grievance Redressal Mechanism under Regulation 13 (3) of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 received from our Registrar and Share Transfer Agent, Karvy Computershare Private Limited the details of which are as under:

Complaints Opening as on 01.10.2015	Complaints received during the period	Total	Complaints resolved during the period	Companlaints pending as on 31.12.2015
0	9	9	9	Nil

We request you to take the above on record and ensure compliance.

Thanking you,

Yours sincerely,

For Polaris Consulting & Services Limited

(Formerly known Polaris Financial Technology Limited)

Christina Pauline Beulah
Company Secretary and Compliance Officer

Encl : As Above



Polaris Consulting & Services Limited

Registered Office: Polaris House, 244 Anna Salai, Chennai - 600 006, India | Ph: +91-44-3987 4000, 3984 3400 | Fax: +91-44-2852 3280
Corporate Headquarters: Foundation, 34 IT Highway, Chennai - 603 103, India | Ph: +91-44-2743 5001, 3987 3000 | Fax: +91-44-2743 5166

Sydney • Tokyo • Hong Kong • Singapore • Mumbai • Dubai • London • New York • Toronto

COURIERIGR/MRVS/POL/2015/III
Dt: 08.01.2016.**The Company Secretary,
Polaris Consulting & Services Limited
Polaris House
244, Anna Salai,
Chennai - 600006.**

Dear Sir,

Subject: Investor Grievance Report for the period 01.10.2015 to 31.12.2015

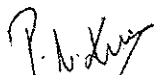
As requested, we are furnishing below the status of investors complaints during the period 01.10.2015 to 31.12.2015 in terms of the regulation-13(3) of SEBI (listing obligations and discloser requirements) Regulations, 2015.

Complaints Opening as on 01.10.2015	Complaints received during the period	Total	Complaints resolved during the period	Complaints pending as on 31.12.2015
0	9	9	9	NIL

A list of statement subject wise pertaining to these complaints is enclosed.

Further, we confirm that there is no complaint pending more than 30 days.

Thanking you,

Yours faithfully,
For KARVY COMPUTERSHARE PRIVATE LIMITED

Srikrishna P
 Manager

Encl: a/a

**Karvy Computershare Private Limited**

Corporate office: "Karvy Selenium Tower B", Plot No. 31 & 32, Financial District, Nanakramguda, Gachibowli, Hyderabad- 500 032, Telangana, INDIA. T: +91-40-67162222, 33211000, F: +91-40-23420814, e-mail: support@karvy.com

Registered Office: Karvy House, 46, Avenue 4, Street No.1, Banjara Hills, Hyderabad - 500 034.
T: +91-40-2331-2454/2332-0751/752/251 | F: +91-40-2331-1968 | www.karvy.com | www.karvycomputershare.com | CIN: U74140TG2003PTC041636

Australia | Bahrain | Canada | Channel Islands | Germany | Hong Kong | Ireland | New Zealand | Philippines | South Africa | United Kingdom | USA

POLARIS CONSULTING & SERVICES LIMITED
STATUS OF REQUEST/ COMPLAINTS DURING THE PERIOD 01/10/2015 TO 31/12/2015

	Subject	RECEIVED	REPLIED/ RESOLVED
	<u>A. REQUESTS</u>		
1	CHANGE/CORRECTION OF ADDRESS	8	8
2	RECEIPT OF DIVIDEND WARRANTS/REFUND ORDER FOR REVALIDATION	65	65
3	SPECIMEN SIGN CHANGE / NOT MENTIONED IN APPLICATION	5	5
4	CHANGE/CORRECTION OF BANK MANDATE	1	1
5	CHANGE/CORRECTION OF BANK MANDATE/NAME/DAMAGE ON DW	2	2
6	RECEIPT OF IB FOR ISSUE OF DUPLICATE DW	8	8
7	QUERY REGARDING PAYMENT OF DIVIDEND WARRANT	0	0
8	RECEIPT OF DD(S) /AGAINST DW FROM COMPANY/BANK	8	8
9	REQUEST FOR ECS FACILITY (ELECTRONIC CLEARANCE SERVICES)	5	5
10	LETTERS FROM CLIENTS REGARDING BILLS/PAYMENTS	1	1
11	POSTAL RETURN DOCUMENTS	198	198
12	LETTER FROM SEBI/STOCK EXCHANGE/CBI/ACKNOWLEDGE MENT	0	0
13	REGISTRATION OF POWER OF ATTORNEY	0	0
14	LOSS OF SECURITIES AND REQUEST FOR ISSUE OF DUPLICATE	1	1
15	RECEIPT OF IB AND AFFIDAVIT FOR ISSUE OF DUP SECURITIES	0	0
16	REQUEST FOR CONSOLIDATION/SPLIT OF SECURITIES	0	0
17	DELETION OF JOINT NAME DUE TO DEATH	5	5
18	REQUEST FOR TRANSFER OF SECURITIES	8	8
19	REQUEST FOR TRANSMISSION OF SECURITIES	2	2
20	REQUEST FOR DEMAT NSDL & CDSL /REMAT	17	17
21	DD RECEIVED FROM BANKS AGAINST ECS REJECTIONS	1	1
22	CHANGE / CORRECTION OF NAME ON SECURITIES	0	0
23	CLARIFICATION REGARDING SHARES	0	0
24	REQUEST FOR EXCHANGE OF CERTIFICATES	1	1
25	QUERY REGARDING UNDELIVERED DOCUMENTS	0	0
26	OTHERS(ACKNOWLEDGEMENT/NSDL OPERATION/ELECTRONIC DP REQ/ PAN NO, REQ FOR COMMUNIC , EMAILS	1	1
	TOTAL (A)	337	337
	<u>B. COMPLAINTS</u>		
1	NON-RECEIPT OF ANNUAL REPORT	1	1
2	NON-RECEIPT OF DIVIDEND WARRANT	6	6
3	NON-RECEIPT OF SECURITIES/Electronic Credits	1	1
4	NON RECEIPT OF DUP/TRANSMISSION/DELITON OF SCS	0	0
5	NON-RECEIPT OF REFUND ORDER	0	0
6	SEBI/BSE/NSE Complaints	1	1
	TOTAL(B)	9	9
	TOTAL (A) + (B)	346	346

Note: Further we confirm that there is no complaint to resolve/attend pending more than 30 days

